

	<h1>Information Bulletin</h1>	
	Topographic Engineering Center <i>U.S. Army 1999 Research & Development Organization of the Year</i>	May 11, 2000 Number 00-19

OFFICIAL

Bank of America Payment Option

It is possible, at no charge, to pay a Bank of America travel charge card bill over the telephone. To process a telephone payment, call 1-800-472-1424, the phone number on the back of the card, and have a blank check for reference. The Bank will take the information they need over the phone: bank routing number, check no., etc. Void the check used for reference and the bank will create one on its end. The first time, it is a good idea to call the bank a day or two later to make sure the payment was properly processed.

The media has been providing information on this option and an option for split disbursement payment. The split disbursement option allows a cardholder to specify on a travel voucher, DD Form 1351-2, a specified amount of the travel voucher reimbursement payment to go to Bank of America, with the remainder sent directly to the cardholder. Split disbursement payment will not be available in the Corps of Engineers until CEFMS is modified to accept this option.

Questions should be directed to Diane Baysore, ERDC Agency Program Coordinator, at d-baysore@cecer.army.mil or your site Agency Program Coordinator.

Lt. Gen. Ballard's Retirement Luncheon

Maj. Gen. and Mrs. Russell Fuhrman cordially invite you to join them in bidding a fond farewell to Lt. Gen. and Mrs. Joe N. Ballard at a retirement luncheon on June 8, at 11:30 a.m. at the Fort Belvoir Officers' Club.

The cost of the luncheon is \$20 and includes a menu of Garden Salad, Cajun Chicken, Vegetable Medley, Rice Pilaf, Creme de Menthe Parfait, Coffee and Iced Tea. The reception (cash bar) begins at 11:30 a.m., with the luncheon beginning at noon.

Responses should be mailed to the USACE Protocol Office, Room 8134, 20 Massachusetts Avenue, NW, Washington, D.C. 20314-1000 no later than June 2. Lt. Gen. Ballard's Retirement Parade will take place June 9 at 10 a.m. at Summerall Field, Fort Myer, Va. If you wish to attend RSVP by phone to the Protocol Office, (202) 761-0045 or 761-1220.

Advance Notice of Army Science Conference

The 22nd Army Science Conference will be held on Dec. 12-13, 2000 in Baltimore, Md. The theme of the conference is "Accelerating the Pace of the Transformation to the Objective Force." The objectives of the conference are:

- To present the Army's best research to the international scientific and engineering community for critical review and discussion;

- To provide a forum for the cross fertilization of ideas among the many scientific and engineering disciplines relevant to the Army's missions;
- To highlight the refocusing of Army Science and Technology toward Future Combat Systems and the Objective Force; and
- To publicly recognize the important technical achievements of Army scientists and engineers.

Questions concerning the conference can be directed to Ms. Carolyn A. Keen at (757) 357-4011, fax (757) 5108, e-mail asc2000info@aol.com or visit the 22nd Army Science Conference website at www.asc-2000.com.

Armed Forces Day/Week Information

The Department of Defense (DoD) invites the public to participate in one of the largest-ever Armed Forces Day celebrations at the DoD Joint Service Open House on Andrews Air Force Base, Md. on May 20-21 from 9 a.m.-4:30 p.m. This year's Open House will showcase the people, equipment and technology of today's U.S. Armed Forces. Under the theme "Saluting America's Best," DoD will, for the first time ever, host aerial demonstrations by both the U.S. Air Force's Thunderbirds and the U.S. Navy's Blue Angels. Also featured are the U.S. Army's Golden Knights Parachute Team, the U.S. Marine Corps' AV-8 "Harrier" demonstration and the U.S. Coast Guard's Search and Rescue demonstration. A multitude of aircraft will be on static display throughout this exciting Armed Forces Day event, including the hi-tech stealth bomber, the B-2 "Flying Wing."

Gates will open May 20-21 from 8 a.m.-5 p.m. Andrews is accessible from the Washington beltway by taking Maryland exits 7, 9 or 11 and following the signs through one of the gates. Parking and admission are free. For security reasons, beverage coolers are prohibited in the show area. Plenty of concessions - food, beverages, film and souvenirs will be widely available or visit <http://www.andrews.af.mil/pa/airshow/default.htm>.

For more information, contact Lt. Col. Dana Carroll at 301-568-5995 or carroll.dana@andrews.af.mil.

Col. Cababa's Retirement Social

An informal social for Col. Robin Cababa, ERDC Commander, will be held on May 23 at 6 p.m., Central Standard Time, in the courtyard of the Headquarters Building in Vicksburg. A barbecue dinner will be served picnic style. The cost of the social is \$12 per person and all team members and their spouses/guests are invited. Please RSVP to Rachelle Hinston at (601) 634-3614 or email hintsor@wes.army.mil no later than May 17 to confirm your attendance.

ERDC Commander's Retirement Ceremony Set

The official retirement ceremony for Col. Cababa will be held May 24 at 1:30 p.m. Central Standard Time at the Headquarters Building in Vicksburg. Lt. Gen. Joe N. Ballard, Chief of Engineers, will officiate at this ceremony. For more information, contact Bill Bridges, Chief, Public Affairs Office at (601) 634-2504.

Travel Update

Here is the current schedule for approving travel in CEFMS:

May 15-19	Vicki Ray	(601) 634-2378
May 22-26	Betty O'Donnell	(603) 646-4355
May 29-June 2	Vicki Ray	(601) 634-2378

The Travel Support Team has created an ERDC travel web page on the inside ERDC site,

which is now available for your use. We hope you will find this page useful.

If you feel there is additional information that would be beneficial, please do not hesitate to let us know. E-mail information or comments to Betty O'Donnell.

<http://erdcinfo.erd.usace.army.mil/lmo/travel/index.htm>

Thank you for taking this opportunity to review what the ERDC travel web page has to offer.

As always, if you have a question please contact your local Travel Specialist. In the event she is not available you may contact any ERDC Travel Specialist. (Terri Norman, Team Leader, Travel Section (217) 373-6708)

Commander's Mailbox

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, "ERDC Commander." Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

ERDC Publications on Internet

The ERDC Publication Bulletin serves as the official notification of new ERDC forms and publication, as well as rescissions or changes to existing forms or publications. As of Sept. 10, 1999, ERDC official publications ceased to be printed (i.e., Center Regulations, Circulars, Pamphlets, or Commander's Policy Memoranda). All ERDC official publications are now distributed in electronic format on the ERDC web site located at <http://erdc.usace.army.mil/pubs/index.htm>.

Open Announcements

Computer Specialist (GS-0334-13)	GID	Open: May 5, 2000 Close: May 19, 2000
Hydrologist (GS-1315)/Geologist (GS-1350) GS-7 (FPL GS-11)	OPS Div	Open: May 11, 2000 Close: May 24, 2000
Interdisciplinary (GS-0401; 1320)-13	TRD	Open: May 10, 2000 Close: May 23, 2000
Administrative Officer (GS-0341)-9	GID	Open: May 10, 2000 Close: May 23, 2000
Secretary (GS-318-7) TEMP NTE 120 DAYS	GID	Open: May 10, 2000 Close: May 23, 2000

Departures

<u>Name</u>	<u>Organization</u>	<u>Departure Date</u>
John Clark	OD	June 4, 2000

FOR THE DIRECTOR

JACKIE L. BRYANT
Public Affairs Office

U N O F F I C I A L

ASMC to Host Luncheon

The American Society of Military Comptrollers (ASMC) Mount Vernon Chapter will be hosting its Annual Awards and Scholarships Luncheon at the Fort Belvoir North Post Golf Course Clubhouse on May 18 at 11:30 a.m. The cost is \$11 for ASMC members and \$12 for Non-ASMC members. If you're interested in attending, let me know by COB May 11. Also, if you're interested in joining the Mount Vernon Chapter, obtaining a copy of the latest newsletter, or want to find out more information about ASMC, please contact me at ICOM 2350 or (703) 428-6259.

ASMC is dedicated to education and exchange of ideas to develop and advance the profession of comptrollership and benefit employees, their organizations, and the public through good management of the government's resources. (Kathy Holcombe, TEC ASMC POC)